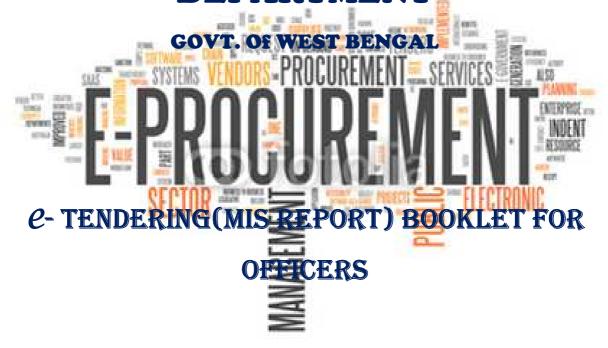


IRRIGATION AND WATERWAYS DEPARTMENT



PREPARED BY:

Mr. Raj Kapoor Sharma (Nodal Officer, e-Gov.)

Mr. Raj Kumar Yadav (SSP of State Helpdesk)

Mr. Chandan Dey (SSP of State Helpdesk)

1.1)Login Process in MIS Report

i) To Login into the system Open Internet Explorer → type https://wbtenders.gov.in in the address box→ Click Enter.

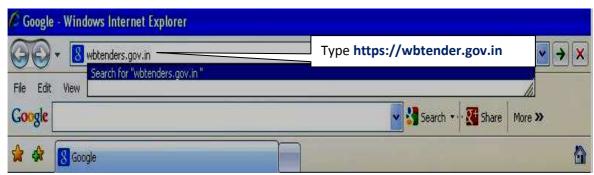


Figure 1.1.1. Opening the E-Tendering Portal

ii) After Opening the Portal. Click the "Continue to this website (not recommended)" Option.

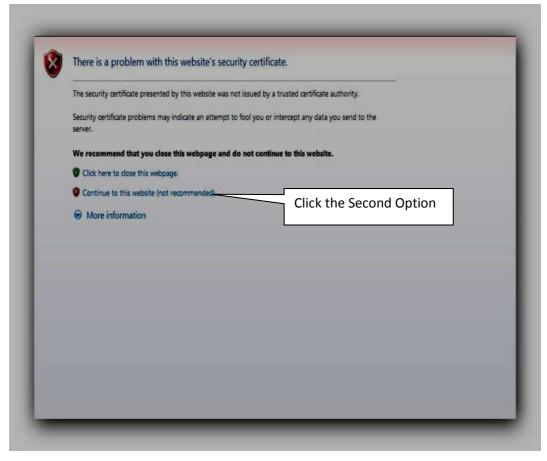


Figure 1.1.2. Opening the Home Page

iii)Now Tenders Page of West Bengal Government displayed in the screen.

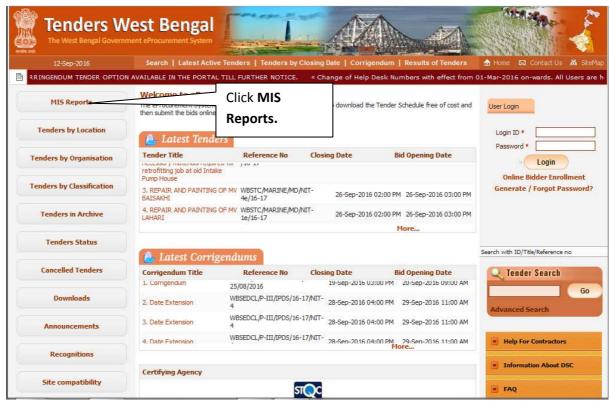


Figure 1.1.3. WB Tender Portal

iv)Next Click on MIS Report



Figure 1.1.4. MIS Report

v)Now Login to the MIS Report by giving your **Login ID** and **Password** Click the **Login** Button.



Figure 1.1.5. Login into MIS Report

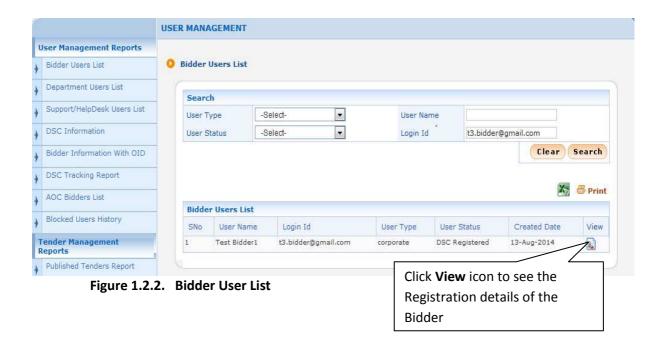
1.2) View Bidders Registration Details

i)First you have to click "Bidder Users List" Option on the Left Side, Given Below:



Figure 1.2.1. Dashboard after Login into MIS Report

ii) After Clicking the "Bidder Users List" you will get a search page with search option User Type, User Status, User Name, Login ID including a Search button. Provide a Login ID of a valid bidder and Click on the Button mentioned as "Search". The Bidder User List will be displayed only when appropriate Bidder has been found or else it will be blank.



iii)Next Click View icon to viewing the Bidder's Registration details.

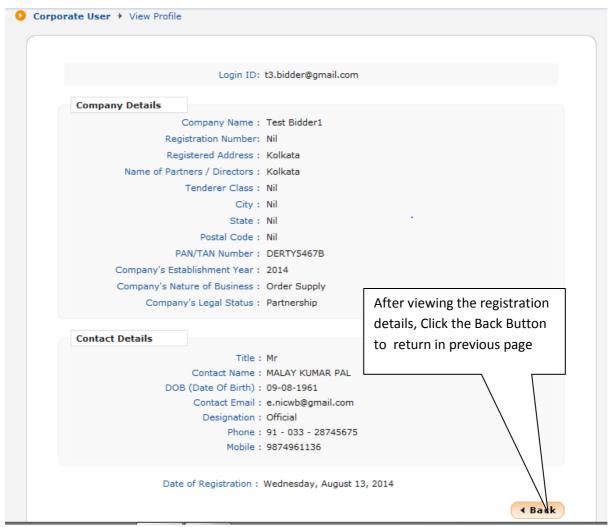


Figure 1.2.3 View Registration details of the Bidder

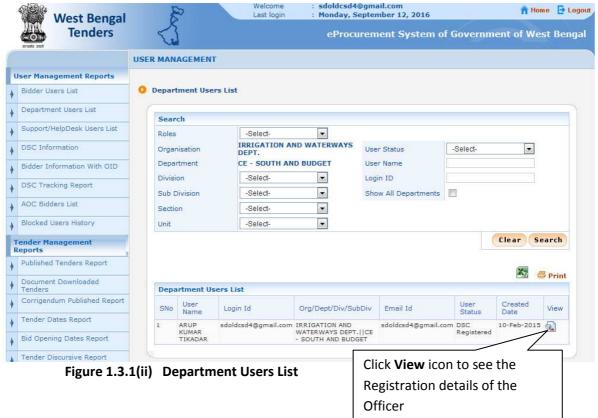
1.3) View Department User (Officer) Registration Details

i)First you have to click "Department Users List" Option on the Left Side, Given Below:



Figure 1.3.1(i) Department Users List

ii) After Clicking the "Department Users List" you will get a search page along with the Logged in User's Registration level.



iii)Next Click View icon to viewing the Officer's Registration details.

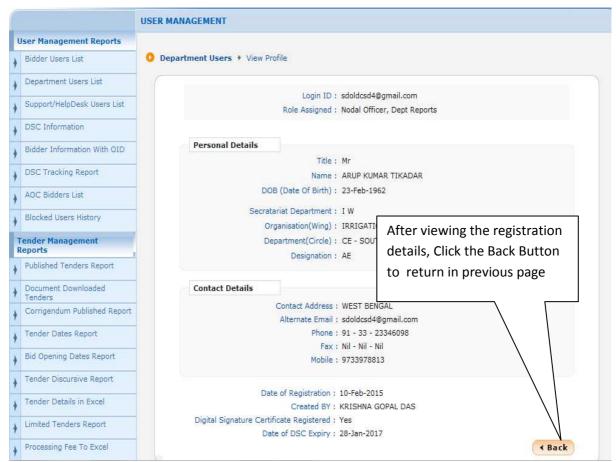


Figure 1.3.2 View Registration details of the Officer

1.4)Support / HelpDesk Users List

i)Choose "User Status" as All Status and click Search button

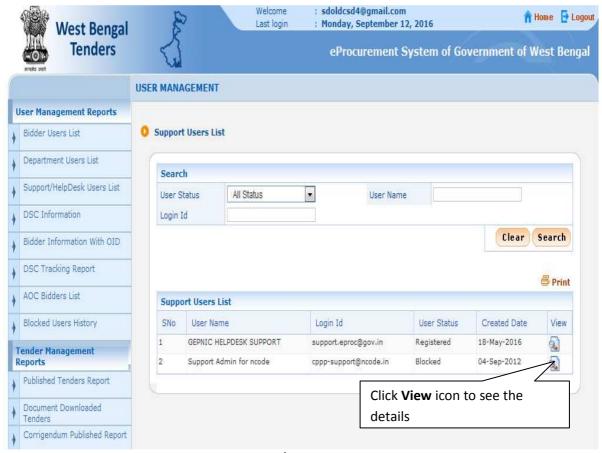


Figure 1.4.1 Support / HelpDesk Users List

1.5) DSC Information Report

i)Click "DSC Information" menu

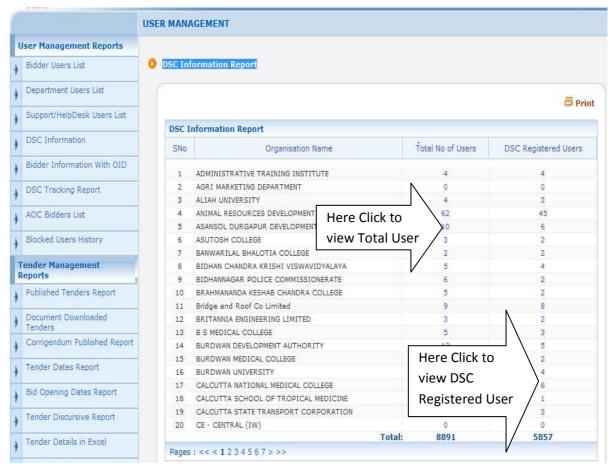


Figure 1.5.1 DSC Information List

ii)Click on "Total No Of Users" link for any Organization

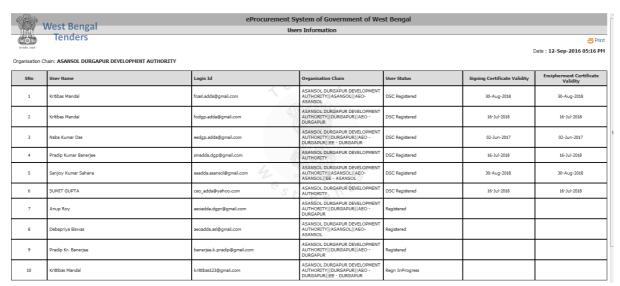


Figure 1.5.2 User Information

iii)Click on "DSC Registered Users" link for any Organization



Figure 1.5.3 DSC Registered User Information

1.6) Bidder Information with Other Important Documents(OID)

i)You have to click "Bidder Information with OID" Option on the Left Side, Given Below:

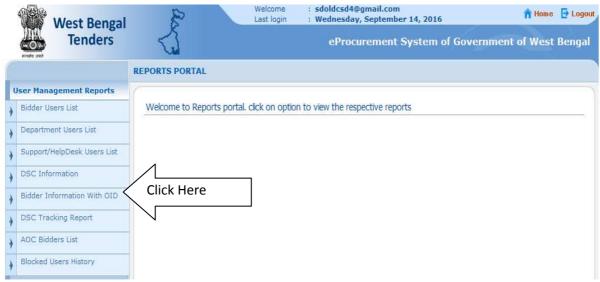


Figure 1.6.1 Open Bidder Information with OID Screen

- ii) After Clicking the "Bidder Information with OID" you will get a search page along with Search Option User Type (Corporate, Tenderer, All Users), User Status(DSC Registered, Registered, Blocked, All Status), User Name and Login ID.
- iii)Enter a Login ID suppose t3.bidder@gmail.com and click Search button.

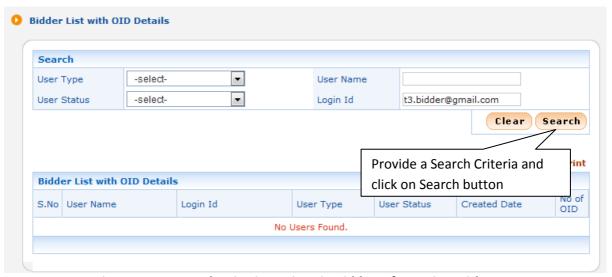


Figure 1.6.2 Search Criteria Options in Bidder Information with OID Screen

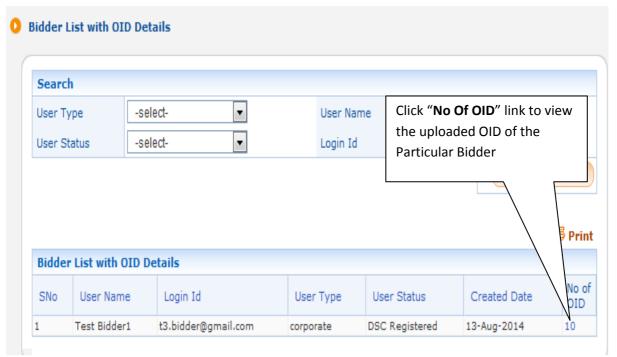


Figure 1.6.3 Search Information Display in Table

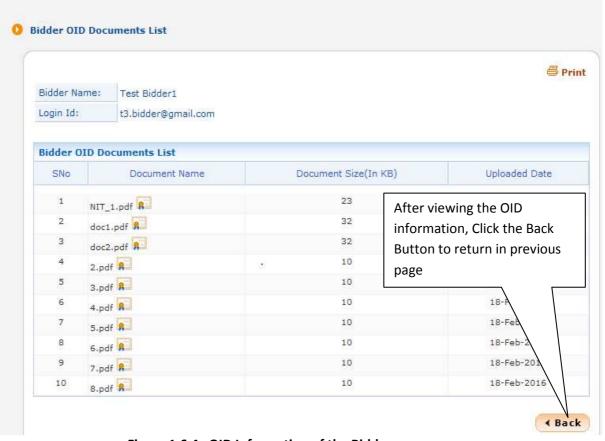


Figure 1.6.4 OID Information of the Bidder

1.7) DSC (Digital Signature Certificate) Tracking Report

i) After Clicking the menu "DSC Tracking Report" you will get a search page where you need to provide Keyword (in a Text Box) and choose option DSC Certificate Name or Login Id.

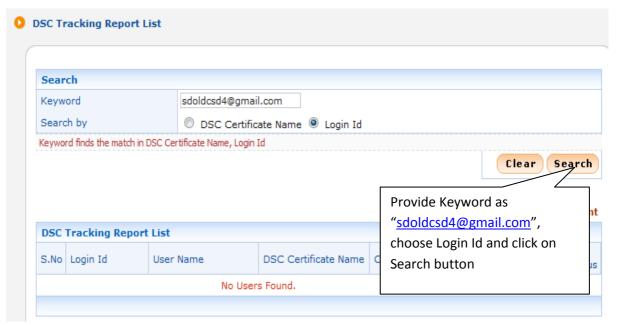


Figure 1.7.1 Search Criteria for DSC Tracking Report

ii)After provide Keyword and choose Login Id, system display searched User Name and status of his Digital Signature Certificates.

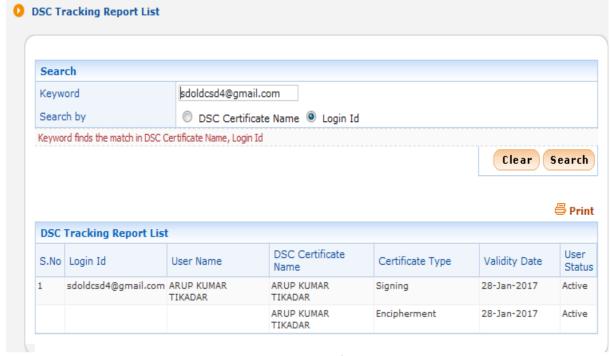


Figure 1.7.2 Show DSC Status of Searched Result

1.8) AOC (Award of Contract) Awarded Bidders List

i)After Clicking the menu "AOC Bidders List" you will get a search page where you need to provide Login Id of the Bidder and click Search button. Provide Bidder's Login **ID** and Click Search **USER MANAGEMENT** button AOC Awarded Bidders List Search t3.bidder@gmail.com Login Id AOC Date From Search Clear Print **AOC Awarded Bidders List** Login Id No of AOC SNo Click No of AOC link to view t3.bidder@gmail.com 1 the details

Figure 1.8.1 Show AOC Awarded Bidder List Search with Login ID

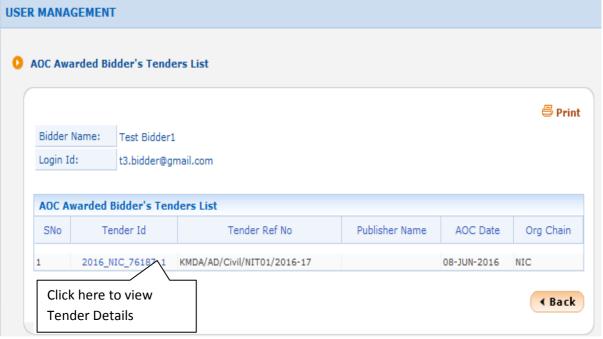


Figure 1.8.2 Show AOC

ii) Another Searching option is to provide AOC Date-> From: 05/09/2016 and To: 05/09/2016, then click Search button.

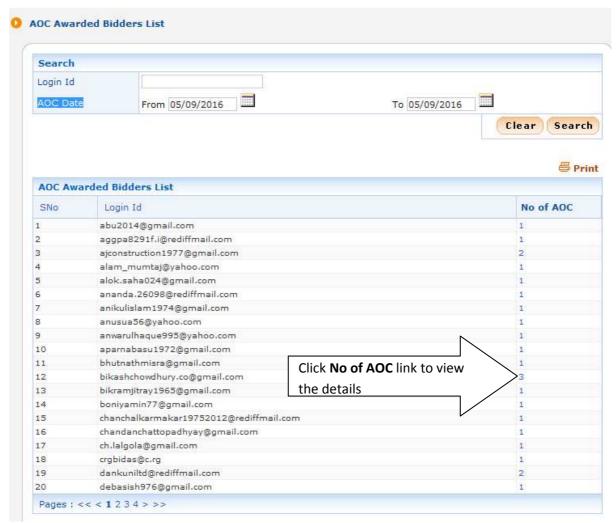


Figure 1.8.3 Show AOC Awarded Bidder List Search with Date

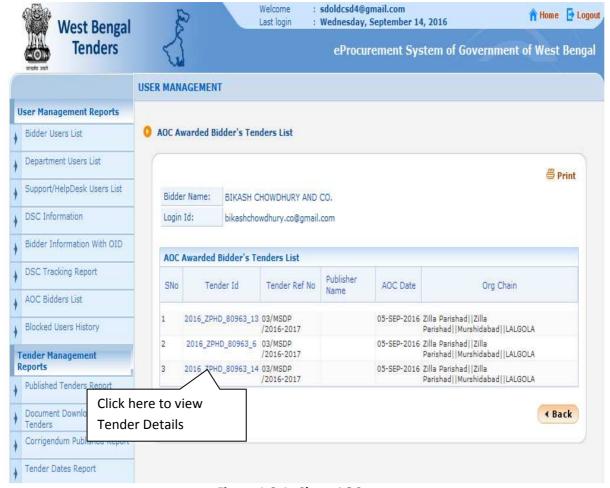


Figure 1.8.4 Show AOC

1.9) Blocked Users History

i)After Clicking the menu "Blocked Users History" you will get a search page where you need to provide either User Name or Login Id or User Type(All Users / Department Users / All Bidders / Corporate / Tenderer) and click Search button.



Figure 1.9.1 Blocked User History

2.1) Published Tenders Report

i)First you have to click "Published Tenders Report" Option under "Tender Management Reports" section on the Left Side, Given Below:



Figure 2.1.1 View Published Tender Report Menu

ii) After Clicking the "Published Tenders Report" you will get a search page along with the Logged in User's Registration level and he will be only able to view Tenders details upto his level or below his registration level.

iii)Suppose Logged in User is ARUP KUMAR TIKADAR(Login ID-> sdoldcsd4@gmail.com, Organization - IRRIGATION AND WATERWAYS DEPT. , Department - CHIEF ENGINEER SOUTH & BUDGET).

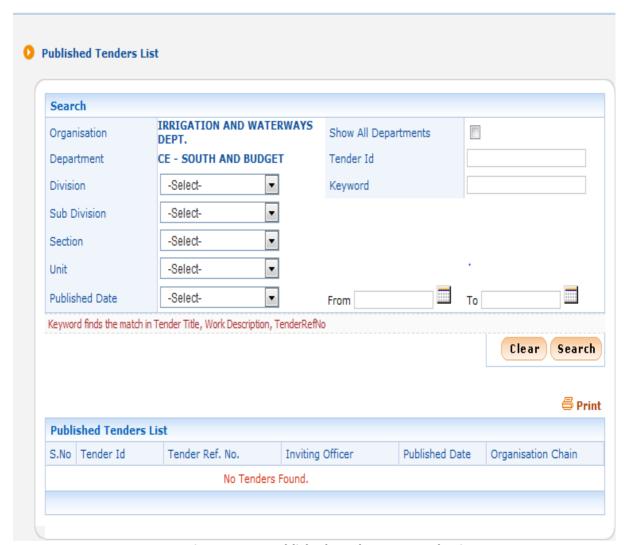


Figure 2.1.2 Published Tender Report Selection Screen

iv)User can provide Tender ID to search a particular Tender or he choose Division, Sub-Division, Section, Unit or choose Published Date criteria to search published Tenders.

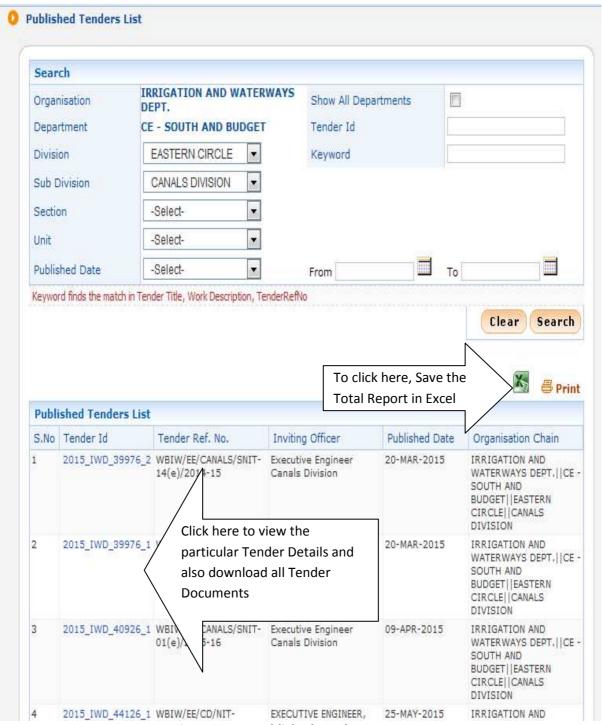


Figure 2.1.3 Published Tender Report

2.2) Document Downloaded Tenders

i)After Clicking the menu "Document Downloaded Tenders" you will get a search page where you enter a particular Tender ID, check Show All Departments checkbox and click **Search** button to view the total number of documents downloaded.

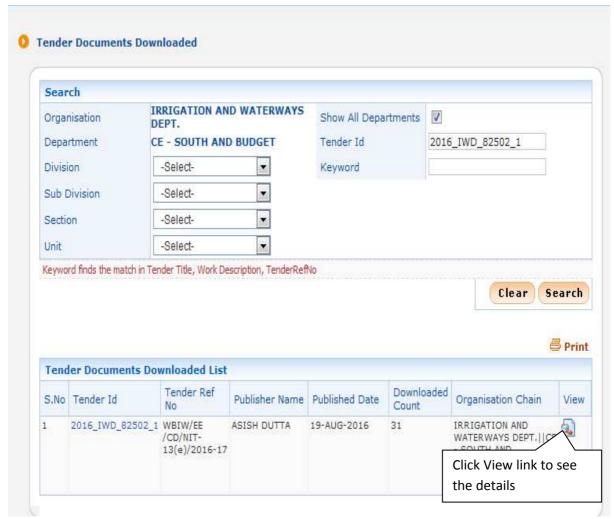


Figure 2.2.1 Document Downloaded Tenders Selection Screen



eProcurement System of Government of West Bengal

Downloaded Document View Report



Date: 14/09/2016 04:40 PM

S.No	Document Type	Document Type Document UserName		Downloaded Count	Downloaded Date	
í	BOQ	BOQ_147030.xls	DILIP KUMAR BAIDYA	1	31-AUG-2016	
2	BOQ	BOQ_147030.xls	N.K.ENTERPRISE	1	01-SEP-2016	
3	BOQ	BOQ_147030.xls	814	7	01-SEP-2016	
4	NIT	NIT_1,pdf	DILIP KUMAR BAIDYA	1	30-AUG-2016	
5	NIT	NIT_1,pdf	DILIP KUMAR BAIDYA	4	31-AUG-2016	
6	NIT	NIT_1.pdf	N.K.ENTERPRISE	1	01-SEP-2016	
7	NIT	NIT_1.pdf	PODDAR CONSTRUCTION CO	1	22-AUG-2016	
8	NIT	NIT_1,pdf	() ()	1	30-AUG-2016	
9	NIT	NIT_1,pdf		9	01-SEP-2016	
10	Tender Documents	2911_ii.pdf	DILIP KUMAR BAIDYA	1	31-AUG-2016	
11	Tender Documents	2911_ii.pdf	N.K.ENTERPRISE	1	01-SEP-2016	
12	Tender Documents	2911_ii.pdf	Rei	3	23-AUG-2016	

Figure 2.2.2 Details of Document Downloaded Tenders Screen

2.3)Corrigendum Published Report

i)After Clicking the menu "Corrigendum Published Report" you will get a search page where you enter a particular Tender ID, check Show All Departments checkbox and click **Search** button to view the corrigendums.

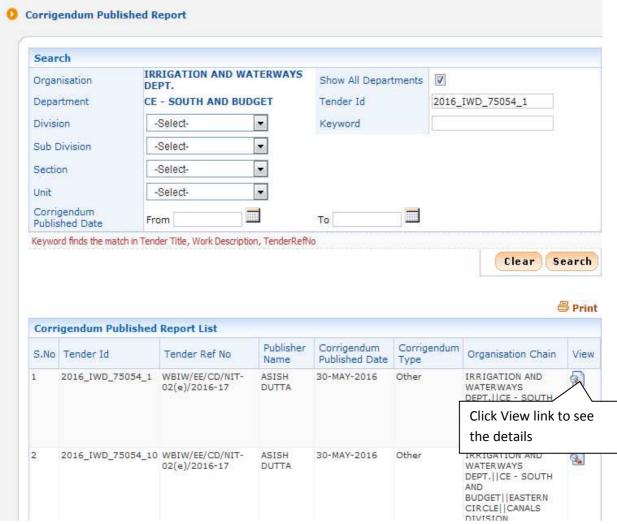


Figure 2.3.1 Corrigendum Selection Screen



Figure 2.3.2 Corrigendum Details Screen

2.4)Tender Dates Report

i)After Clicking the menu "Tender Dates Report" you will get a search page where you enter a particular Tender ID, check Show All Departments checkbox and click Search button to view the Tenders.

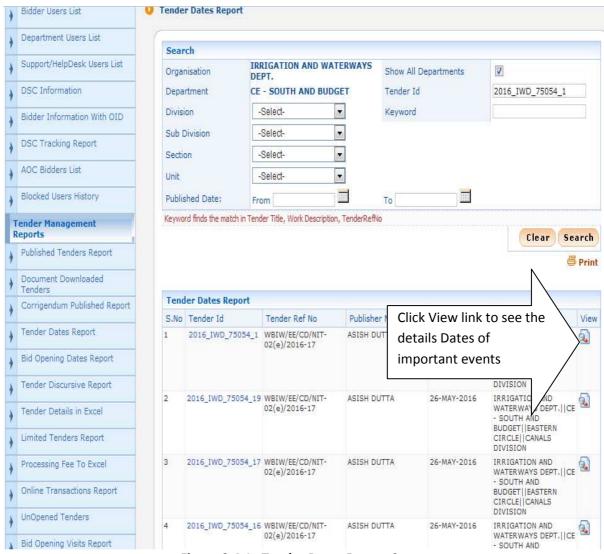


Figure 2.4.1 Tender Dates Report Screen

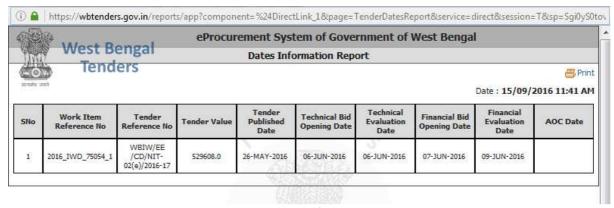


Figure 2.4.2 Dates of Important Events

2.5) Bid Opening Dates Report

i)After Clicking the menu "Bid Opening Dates Report" you will get a search page where you enter a particular Tender ID, check Show All Departments checkbox and click Search button to view the Technical Bid Opening & Financial Bid Opening Date and Time of the Tenders.

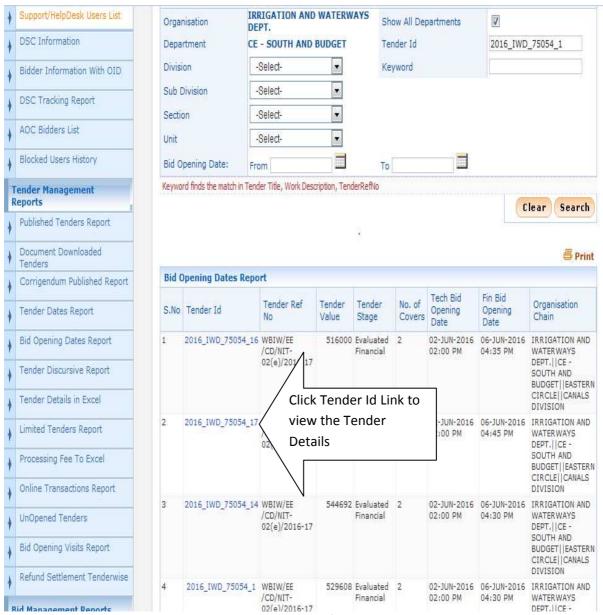


Figure 2.5.1 Dates of Bid Opening

2.6)Tender Discursive Report

i)First you have to click "**Tender Discursive Report"** Option under "**Tender Management Reports**" section on the Left Side, Given Below:

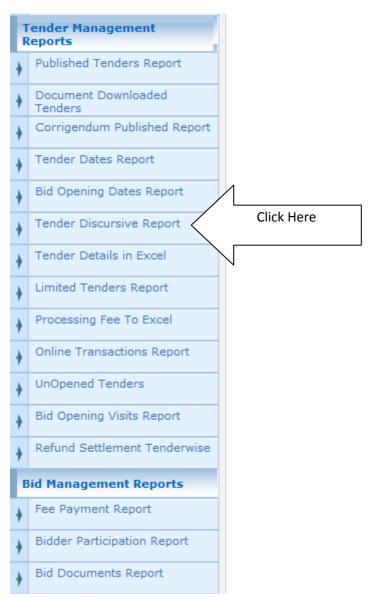


Figure 2.6.1 View Tender Discursive Report Menu

ii) After Clicking the "Tender Discursive Report" you will get a search page along with the option to enter the Tender Id.

iii)User enter Tender Id and click Search button.

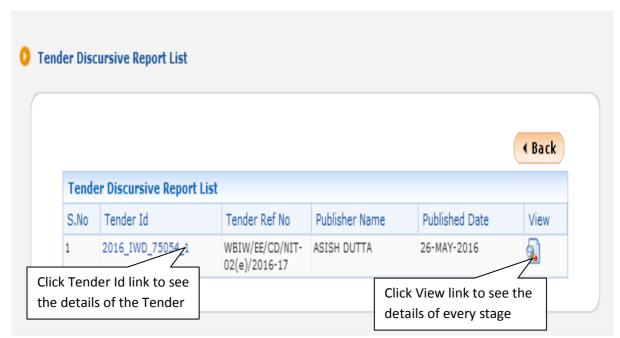


Figure 2.6.2 View Tender Discursive Report

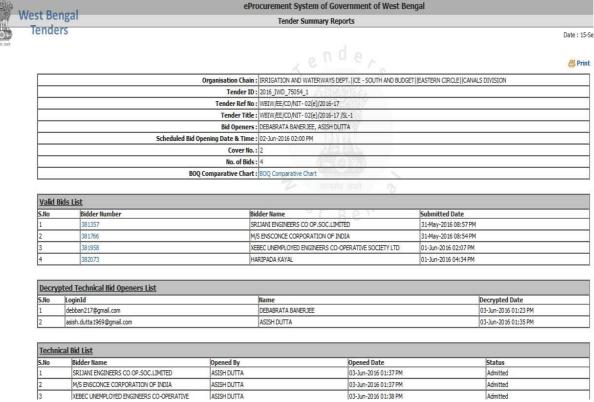


Figure 2.6.3(i) View Every Stage Discursive Report

Technical	echnical Bid List								
S.No	Bidder Name	Opened By	Opened Date	Status					
1	SRIJANI ENGINEERS CO OP.SOC.LIMITED	ASISH DUTTA	03-Jun-2016 01:37 PM	Admitted					
2	M/S ENSCONCE CORPORATION OF INDIA	ASISH DUTTA	03-Jun-2016 01:37 PM	Admitted					
3	XEBEC UNEMPLOYED ENGINEERS CO-OPERATIVE SOCIETY LTD	ASISH DUTTA	03-Jun-2016 01:38 PM	Admitted					
4	HARIPADA KAYAL	ASISH DUTTA	03-Jun-2016 01:39 PM	Admitted					

Technical Bid Opening Summary				
Bid Opener	Туре	Summary	Updated On	Document
ASISH DUTTA	Technical	TECHNICAL OPENING SHEET	06-Jun-2016 03:45 PM	technical_135126.pdf

Technic	Technical Evaluation Bid List											
5.No	Bid Number	Bidder Name	Opened By	Submitted Date	Туре	Status	Reason					
1	381357	SRIJANI ENGINEERS CO OP.SOC.LIMITED	ASISH DUTTA	31-05-2016 08:57 PM	Online	Accepted	Qualified					
2	381766	M/S ENSCONCE CORPORATION OF INDIA	ASISH DUTTA	31-05-2016 08:54 PM	Online	Accepted	Qualified					
3	381958	XEBEC UNEMPLOYED ENGINEERS CO-OPERATIVE SOCIETY LTD	ASISH DUTTA	01-06-2016 02:07 PM	Online	Accepted	Qualified					
4	382073	HARIPADA KAYAL	ASISH DUTTA	01-06-2016 04:34 PM	Online	Accepted	Qualified					

Technical Summary Details	
Committee Chairperson Type :	Internal
Committee Chairperson's Name :	EE CD
Committee Members :	EE CD
Summary Details :	techsummary_135126.pdf (337.97 KB) 🐅
Summary uploaded on :	06-Jun-2016 04:17 PM
Bid Opening Date & Time for Financial :	06-Jun-2016 04:30 PM

Decrypted Finance Bid Openers List								
S.No	LoginId	Name	Decrypted Date					
1	debban217@gmail.com	DEBABRATA BANERJEE	06-Jun-2016 04:42 PM					

Figure 2.6.3(ii) View Every Stage Discursive Report

Decrypt	Decrypted Finance Bid Openers List								
S.No	LoginId	Name	Decrypted Date						
1	debban217@gmail.com	DEBABRATA BANERJEE	06-Jun-2016 04:42 PM						
2	asish.dutta1969@gmail.com	ASISH DUTTA	06-Jun-2016 04:54 PM						

Finance Bi	Finance Bid List										
S.No	Bidder Name	Opened By	Opened Date	Status							
1	SRIJANI ENGINEERS CO OP.SOC.LIMITED	ASISH DUTTA	06-Jun-2016 04:55 PM	Admitted							
2	M/S ENSCONCE CORPORATION OF INDIA	ASISH DUTTA	06-Jun-2016 04:56 PM	Admitted							
	XEBEC UNEMPLOYED ENGINEERS CO-OPERATIVE SOCIETY LTD	ASISH DUTTA	06-Jun-2016 04:57 PM	Admitted							
4	HARIPADA KAYAL	ASISH DUTTA	06-Jun-2016 04:57 PM	Admitted							

Finance Bid Opening Summary				
Bid Opener	Туре	Summary	Updated On	Document
ASISH DUTTA	Finance	Financial Bid Opening Summary	07-Jun-2016 04:34 PM	finance_135126.pdf

<u>Financial</u>	Financial Evaluation Bid List										
5.No	Bid Number	Bidder Name	Opened By	Submitted Date	Туре	Rank	Status	Reason			
1	381357	SRIJANI ENGINEERS CO OP.SOC.LIMITED	ASISH DUTTA	31-05-2016 08:57 PM	Online	L3	Accepted	3RD LOWEST RATE			
2	381766	M/S ENSCONCE CORPORATION OF INDIA	ASISH DUTTA	31-05-2016 08:54 PM	Online	L4	Accepted	4TH LOWEST RATE			
3	381958	XEBEC UNEMPLOYED ENGINEERS CO-OPERATIVE SOCIETY LTD	ASISH DUTTA	01-06-2016 02:07 PM	Online	L1	Accepted	LOWEST RATE			
4	382073	HARIPADA KAYAL	ASISH DUTTA	01-06-2016 04:34 PM	Online	L2	Accepted	2ND LOWEST RATE			

Finance Summary Details	
Committee Chairperson Type :	Internal
Committee Chairperson's Name :	EE CD
Committee Members :	EE CD
Summary Details :	finsummary_135126.pdf (366.66 KB)
Summary uploaded on :	09-Jun-2016 12:27 PM

Figure 2.6.3(iii) View Every Stage Discursive Report

2.7) Tender Details in Excel

i)After Clicking the menu "Tender Details in Excel" you will get a search page where you enter a particular Tender ID, check Show All Departments checkbox and click Search button save the details of the Tender in Excel file.

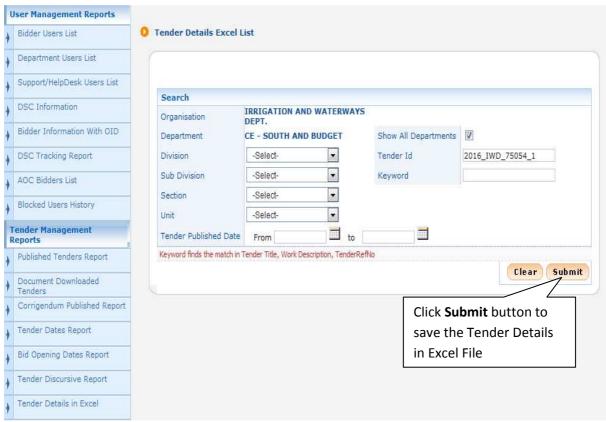


Figure 2.7.1 Search Screen for Tender Details in Excel

ii)System give an option to save the file Excel format and click **Ok** button.

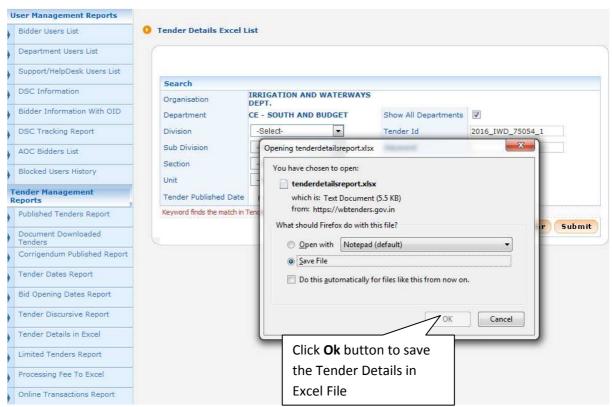


Figure 2.7.2(i) Save Tender Details in Excel



Figure 2.7.2(ii) Save Tender Details in Excel

SNo.	Tender Id	Tender Reference No	Tender Title	Tender	No of	Tender	Independe	No of	Value Of	Product	Published	PreBid	No of Bids	Bid	Technical
1	2016_IWD_75054_1	WBIW/EE/CD/NIT- 02(e)/2016-17	WBIW/EE/CD/NIT- 02(e)/2016-17 /SL-1	Works		2 120		1	5.30	CIVIL WORKS	26-05-2016 05:30 PM		,	02-06-2016 02:00 PM	06-06-2016 04:17 PM
2	2016_IWD_75054_10	WBIW/EE/CD/NIT- 02(e)/2016-17	WBIW/EE/CD/NIT- 02(e)/2016-17 /SL-10	Works		2 120		1	4.8	CIVIL WORKS	26-05-2016 05:30 PM		,	02-06-2016 02:00 PM	06-06-2016 04:25 PM
3	2016_IWD_75054_11	WBIW/EE/CD/NIT- 02(e)/2016-17	WBIW/EE/CD/NIT- 02(e)/2016-17 /SL-11	Works	1	2 120		7 2	5.97	CIVIL WORKS	26-05-2016 05:30 PM			02-06-2016 02:00 PM	
4	2016_IWD_75054_12	WBIW/EE/CD/NIT- 02(e)/2016-17	WBIW/EE/CD/NIT- 02(e)/2016-17 /SL-12	Works		2 120		2	6.10	CIVIL WORKS	26-05-2016 05:30 PM		1	02-06-2016 02:00 PM	
5	2016_NVD_75054_13	WBIW/EE/CD/NIT- 02(e)/2016-17	WBIW/EE/CD/NIT- 02(e)/2016-17 /SL-13	Works		2 120		2	5.80	CIVIL WORKS	26-05-2016 05:30 PM			02-06-2016 02:00 PM	
6	2016_IWD_75054_14	WBIW/EE/CD/NIT- 02(e)/2016-17	WBNV/EE/CD/NIT- 02(e)/2016-17 /SL-14	Works		2 120		1	5.4	CIVIL WORKS	26-05-2016 05:30 PM			02-06-2016 02:00 PM	06-06-2016 04:27 PM
7	2016_IWD_75054_15	WBIW/EE/CD/NIT- 02(e)/2016-17	WBIW/EE/CD/NIT- 02(e)/2016-17 /SL-15	Works		2 120		7 2	6.74	CIVIL WORKS	26-05-2016 05:30 PM			02-06-2016 02:00 PM	
8	2016_IWD_75054_16	WBIW/EE/CD/NIT- 02(e)/2016-17	WBIW/EE/CD/NIT- 02(e)/2016-17 /SL-16	Works		2 120		,	5.16	CIVIL	26-05-2016 05:30 PM		,	02-06-2016 02:00 PM	06-06-2016 04:33 PM
9	2016_IWD_75054_17	WBIW/EE/CD/NIT- 02(e)/2016-17	WBIW/EE/CD/NIT- 02(e)/2016-17 /SL-17	Works	,	2 120		1	6.00	CIVIL WORKS	26-05-2016 05:30 PM		,	4 02-06-2016 02:00 PM	06-06-2016 04:36 PM
10	2016_IWD_75054_18	WBIW/EE/CD/NIT- 02(e)/2016-17	WBIW/EE/CD/NIT- 02(e)/2016-17 /SL-18	Works		2 120		7 2	5.4	CIVIL	26-05-2016 05:30 PM			02-06-2016 02:00 PM	
11	2016_IWD_75054_19	WBIW/EE/CD/NIT- 02(e)/2016-17	WBIW/EE/CD/NIT- 02(e)/2016-17 /SL-19	Works		2 120		1	5.3	CIVIL WORKS	26-05-2016 05:30 PM		(02-06-2016 02:00 PM	06-06-2016 04:38 PM
								TOTAL:	62.34	1					

Figure 2.7.3(i) Tender Details in Excel



Figure 2.7.3(ii) Tender Details in Excel

2.8) Limited Tender Report

i)After Clicking the menu "Limited Tender Report" you will get a search page where you enter either a particular Tender ID, check Show All Departments checkbox or you can choose appropriate Division, Subdivision and click **Search** button.

ii) If no Limited Tender found system display message "No Tenders Found".

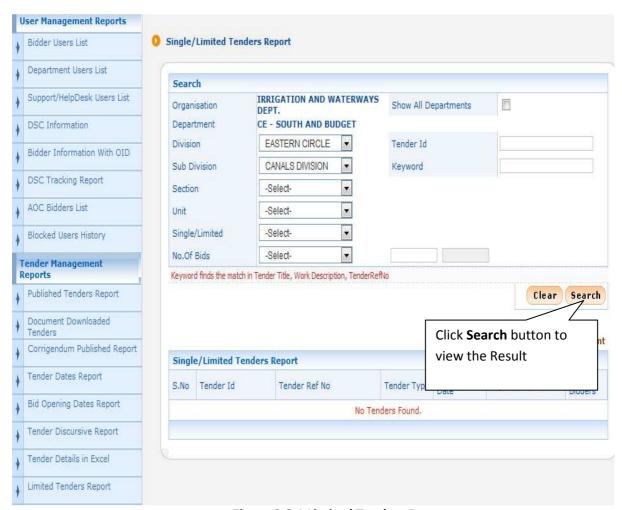


Figure 2.8.1 Limited Tenders Report

2.9) Online Transactions Report

i)After Clicking the menu "Online Transactions Report" you will get a search page where you enter either a particular Tender ID, check Show All Departments checkbox or you can choose appropriate Division, Subdivision and click **Search** button.

ii) If no Online Transaction found system display message "No Tenders Found".

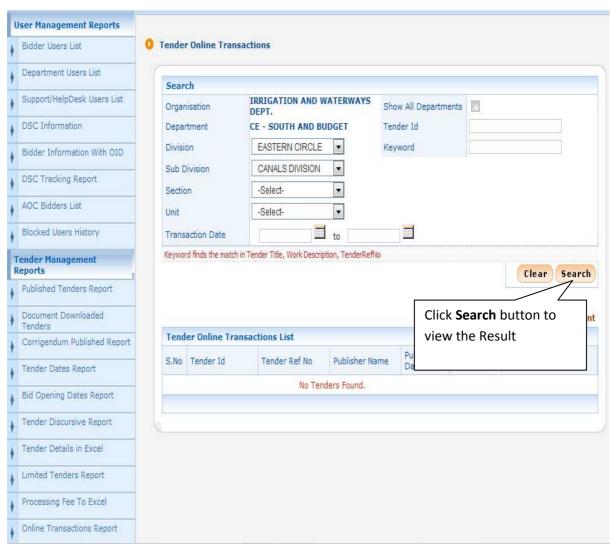


Figure 2.9.1 Online Transactions Report

2.10) UnOpened Tenders

i)After Clicking the menu "UnOpened Tenders" you will get a search page where you enter either a particular Tender ID, check Show All Departments checkbox or you can choose appropriate Division, Subdivision and click **Search** button.

ii) If no un opened Tender found system display message "No Tenders Found".

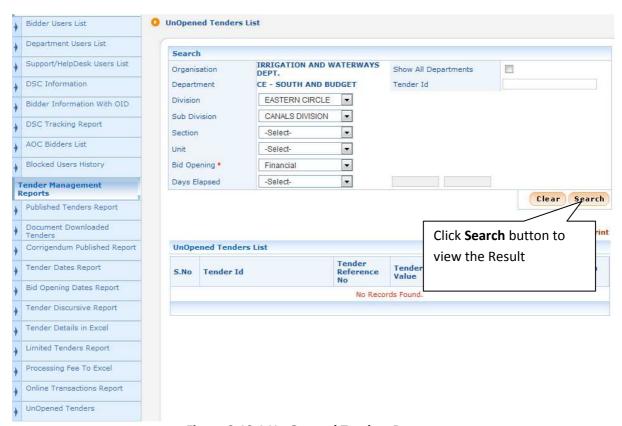


Figure 2.10.1 Un Opened Tenders Report

2.11) Bid Opening Visits Report

i)After Clicking the menu "Bid Opening Visits Report" you will get a search page with search option Tender Id, Bid Id, Visit Date(From and To Date option), Login ID including a Search button. Provide a Login ID of a valid bidder and Click on the Button mentioned as "Search". The Bid Opening Visits Reports will be displayed only when appropriate record has been found or else it will be blank.

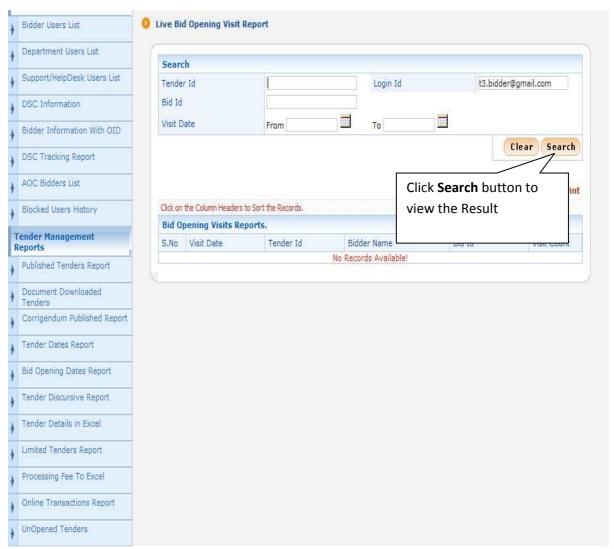


Figure 2.11.1 Bid Opening Visits Report

2.12) Refund Settlement Tenderwise

i)After Clicking the menu "Refund Settlement Tenderwise" you will get a search page with search option Tender Id, eProc Ref.No, Bank Ref.No, Date(From and To Date option), Login ID including a Search button. Provide a Tender Id (it is mandatory to complete full Tender Cycle of the Tender, ie, AOC of the Tender given) and Click on the Button mentioned as "Search".

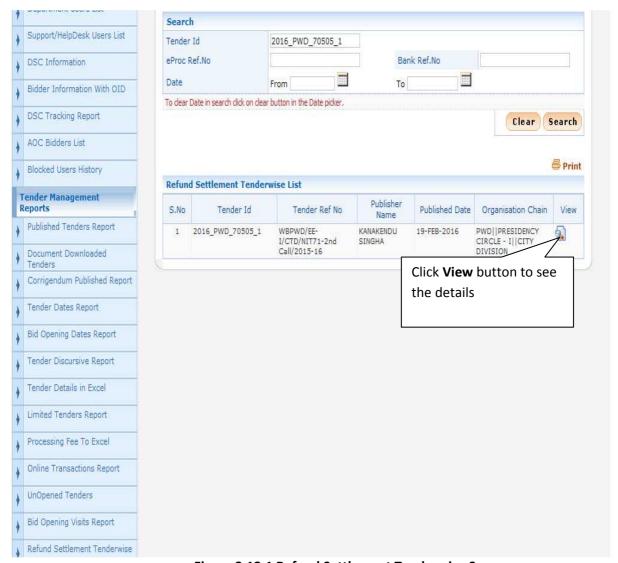


Figure 2.12.1 Refund Settlement Tenderwise Screen

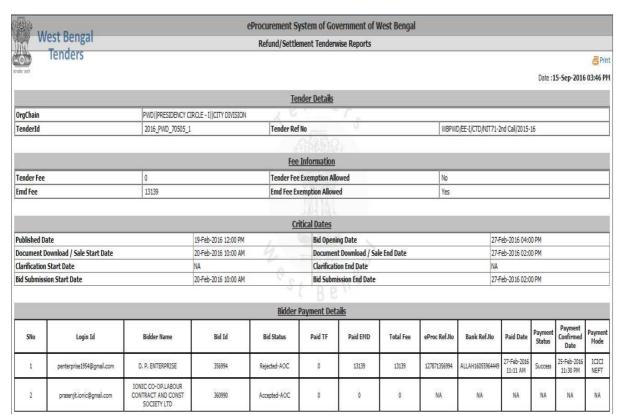


Figure 2.12.2(i) Refund Settlement Details Screen

Bidder Payment Details													
Sllo	Login Id	Bidder Name	Bid Id	Bid Status	Paid TF	Paid EMD	Total Fee	eProc Ref.No	Bank Ref.No	Paid Date	Payment Status	Payment Confirmed Date	Payment Mode
1	penterprise1954@gmail.com	D. P. ENTERPRISE	356994	Rejected-AOC	0	13139	13139	127871356994	ALLAH16055964449	27-Feb-2016 11:11 AM	Success	25-Feb-2016 11:30 PM	ICICI NEFT
2	prasenjit.ionic@gmail.com	IONIC CO-OP.LABOUR CONTRACT AND CONST SOCIETY LTD	360990	Accepted-AOC	0	0	0	NA	NA	NA	NA	NA	NA

Refund and Settlement Details																	
SNo	Stage Name	Login Id	Status	TF Fee	TF Status	EMD Fee	EMD Status	Remit Ref.No	eProc Ref.No	Bank Ref.No	Head Code	Dept Code	ref/set req date	ref/set resp date	Tr.Set.Date	Treasury Seq.No	Tr.Seq.Updated Date
1	TechnicalOpening	penterprise1954@gmail.com	Accepted	0	NA	0	NA		NA	NA	NA	NA	NA	NA	NA	0	NA
2	TechnicalEvaluation	penterprise1954@gmail.com	Accepted	0	NA	0	NA		NA	NA	NA	NA	NA	NA	NA	0	NA
3	FinancialOpening	penterprise1954@gmail.com	Accepted	0	NA	0	NA		NA	NA	NA	NA	NA	NA	NA	0	NA
4	FinancialEvaluation	penterprise1954@gmail.com	Accepted	0	NA	0	NA		NA	NA	NA	NA	NA	NA	NA	0	NA
5	AOC	penterprise1954@gmail.com	Rejected	0	NA	13139	Refunded	291	127871356994	ALLAH16055964249	NA	100002	27-Feb-2016	29-Feb-2016	NA	0	NA

*ref/set reg date - Refund / Settlement Requested Date. *ref/set resp date - Refund / Settlement Response Received Date.

 ${}^*\text{Tr.Set.Date} \cdot \text{Treasury Settlement Date.} \ {}^*\text{Tr.Seq.Updated Date} \cdot \text{Treasury Sequence Updated Date.}$

Figure 2.12.2(ii) Refund Settlement Details Screen

3.1)Fee Payment Report

i)First you have to click "Fee Payment Report" Option under "Bid Management Reports" section on the Left Side, Given Below:



Figure 3.1.1 Menu for Fee Payment Report

ii) After Clicking the menu "Fee Payment Report" you will get a search page where you enter either a particular Tender ID and need to choose appropriate Division, Subdivision and click Search button.

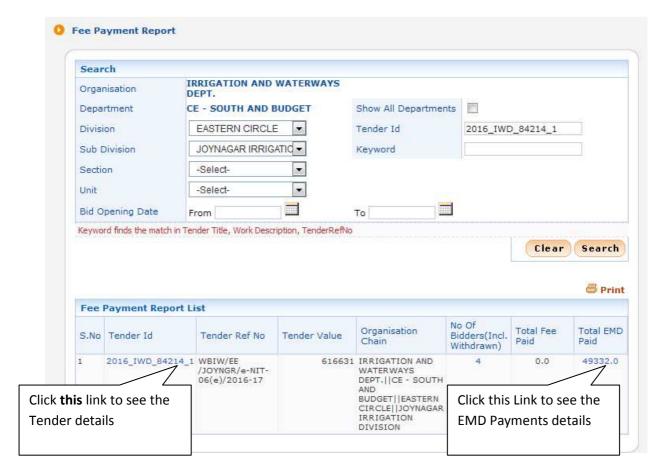


Figure 3.1.1 Fee Payment Report Screen

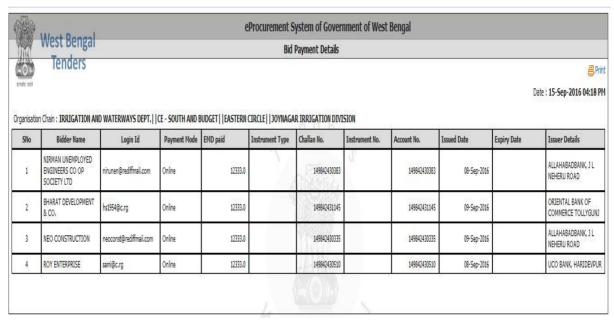


Figure 3.1.2 Fee Payment Details Report Screen

3.2) Bidder Participation Report

i)After Clicking the menu "Bidder Participation Report" you will get a search page where you enter either a particular Tender ID, check Show All Departments checkbox or you can choose appropriate Division, Subdivision and click **Search** button.

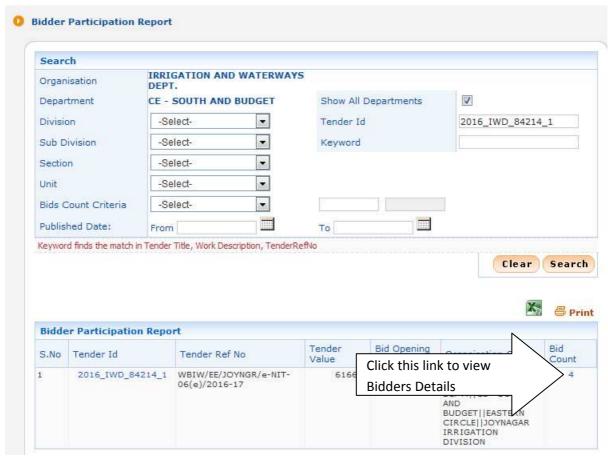


Figure 3.2.1 Bidder Participation Report Screen

ii)After clicking **Bid Count** link system display details Bidders information for that Tender.

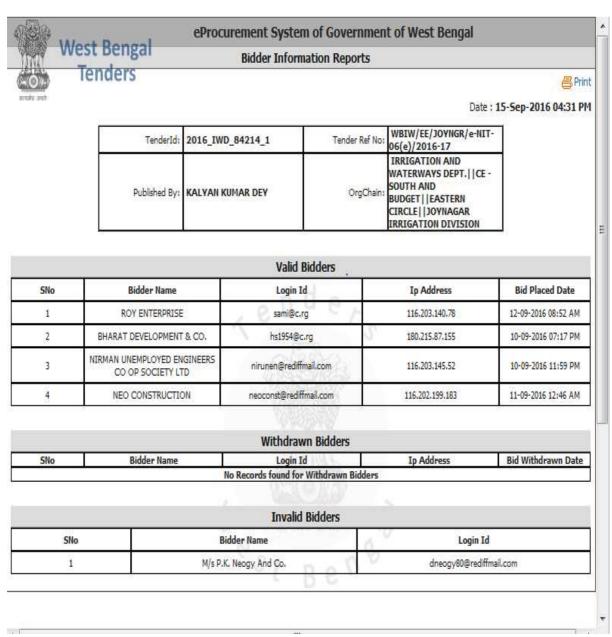


Figure 3.2.2 Details Bidder Participation Report Screen

3.3)Bid Documents Report

i)After Clicking the menu "Bid Documents Report" you will get a search page where you enter either a particular Tender ID, check Show All Departments checkbox or you can choose appropriate Division, Subdivision and click **Search** button.

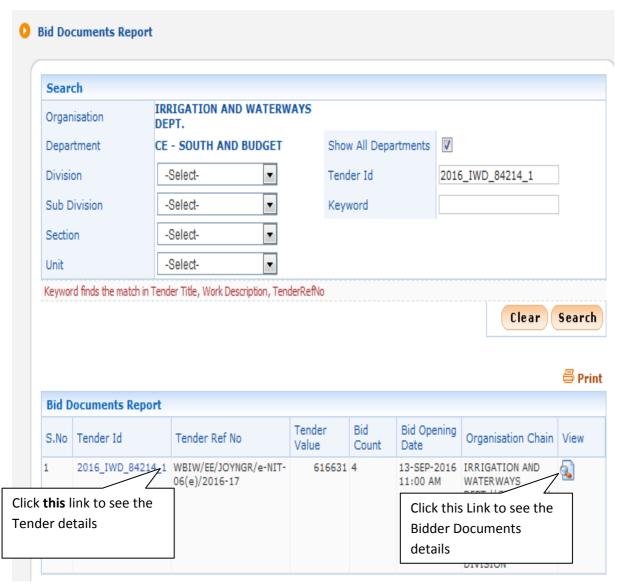


Figure 3.3.1 Bid Documents Report Screen

ii)After click **View** link system display all participant Bidders Name, Status, Login Id, Ip Address along with another View link.

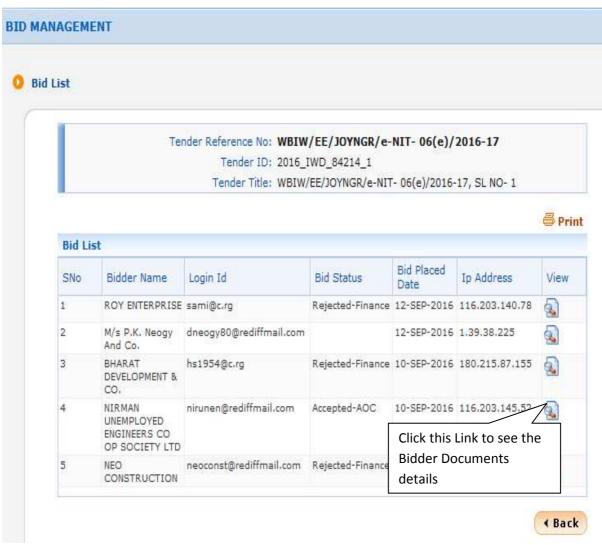


Figure 3.3.2 Participant Bidders' Information

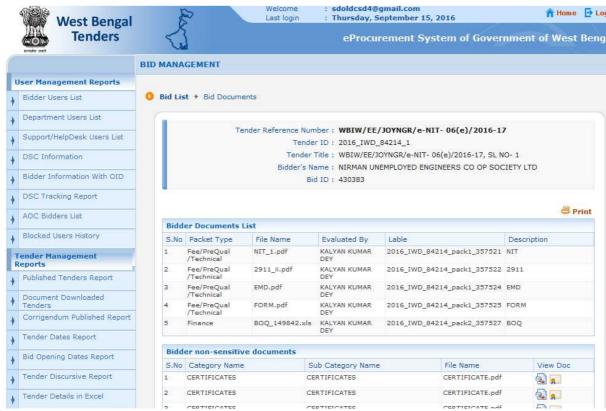


Figure 3.3.3(i) Participant Bidders' Details Documents

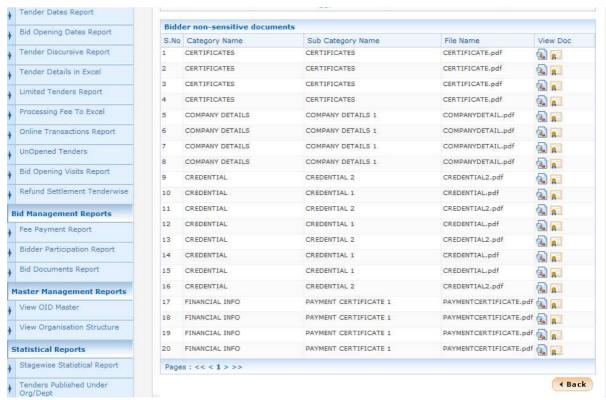


Figure 3.3.3(ii) Participant Bidders' Details Documents

4.1) View OID (Other Important Documents) Master

i)First you have to click "View OID Master" Option under "Master Management Reports" section on the Left Side, Given Below:



Figure 4.1.1 Menu for View OID Master

ii)Non-Statutory covers created in WB Tender Portal for Bidder s are shown below:

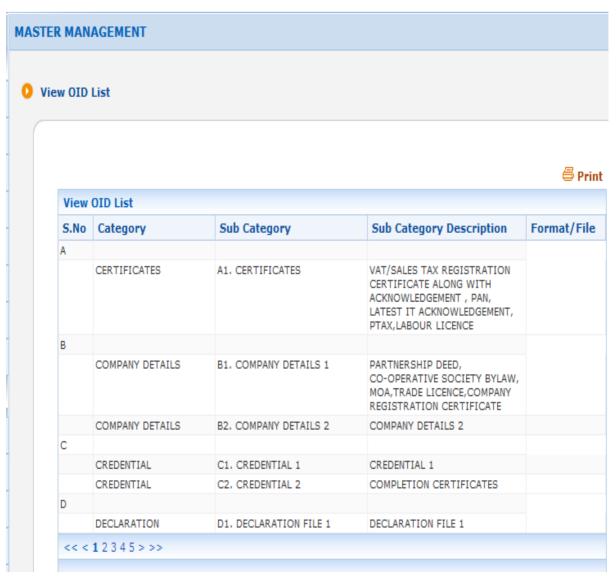


Figure 4.1.1 OID Master List

4.2) View Organization Structure

i)After Clicking the menu "View Organization Structure" (using Login Id->Nodal Officer (sdoldcsd4@gmail.com), User Name-> ARUP KUMAR TIKADAR, Department->CHIEF ENGINEER SOUTH & BUDGET), Organization and Department shown in the screen. you can a search subordinate Divisions, Sub-divisions by choosing appropriate Division, Subdivision and click Search button.

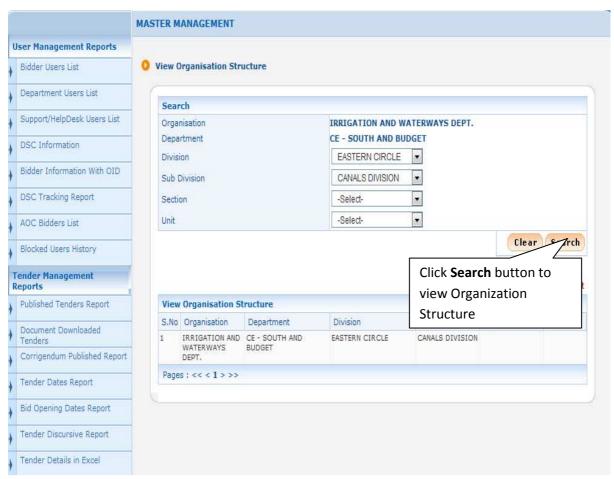


Figure 4.2.1 View Organization Structure Screen

5.1) Stage wise Statistical Report

i)First you have to click "Stagewise Statistical Report" Option under "Statistical Reports" section on the Left Side, Given Below:



Figure 5.1.1 Menu for Stage wise Statistical Report

ii)After choosing appropriate Division, Subdivision and Published Date, click **Search** button.

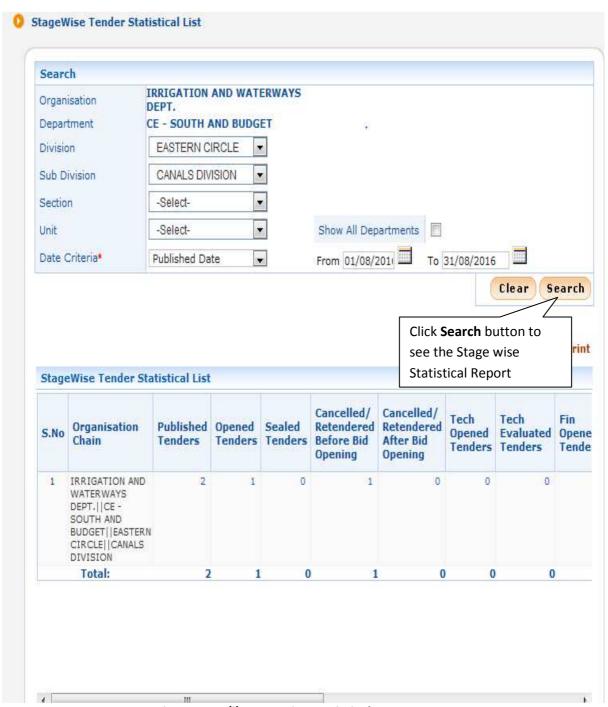


Figure 5.1.2(i) Stage wise Statistical Report

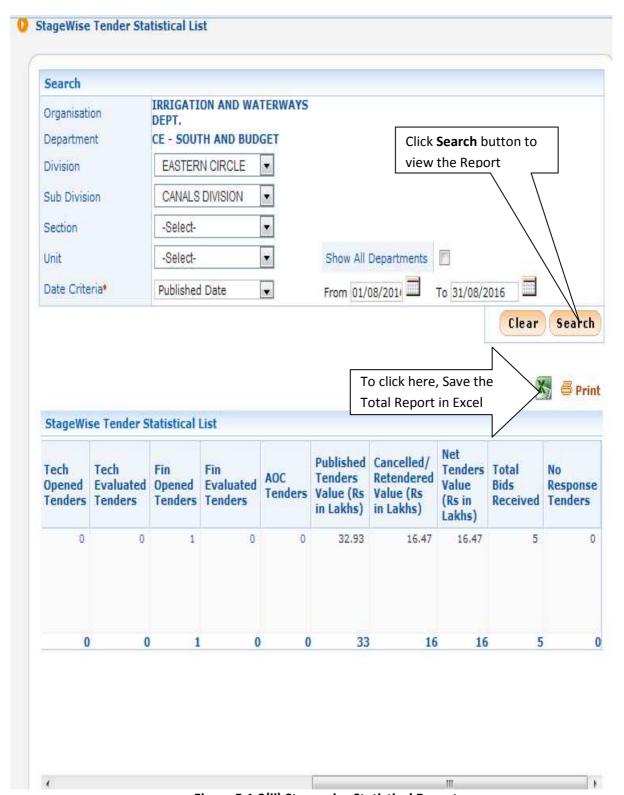


Figure 5.1.2(ii) Stage wise Statistical Report

5.2) Tenders Published Under Org/Dept

i)After Clicking the menu "Tenders Published Under Org/Dept" you will get a search page where you can choose appropriate Division, Subdivision, Published Date and click **Search** button.

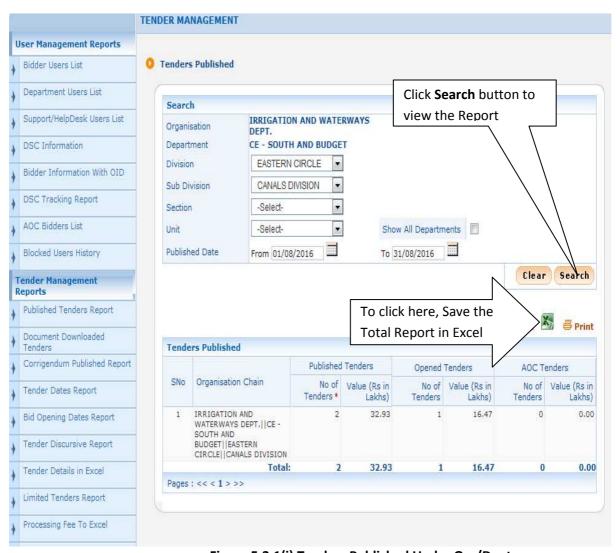


Figure 5.2.1(i) Tenders Published Under Org/Dept

5.3) TIAwise Statistical Report

i)After Clicking the menu "TIAwise Statistical Report" (using Login Id->Department User), system display TIAwise Statistical Report. You can also search by using Published Date.

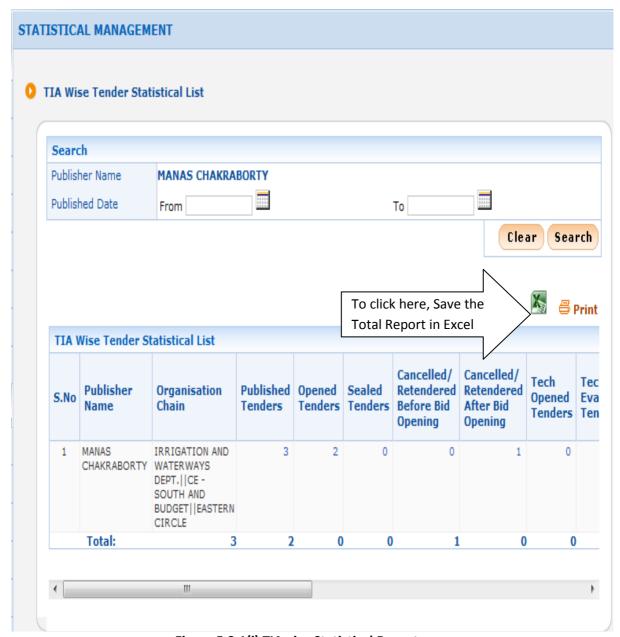


Figure 5.3.1(i) TIAwise Statistical Report

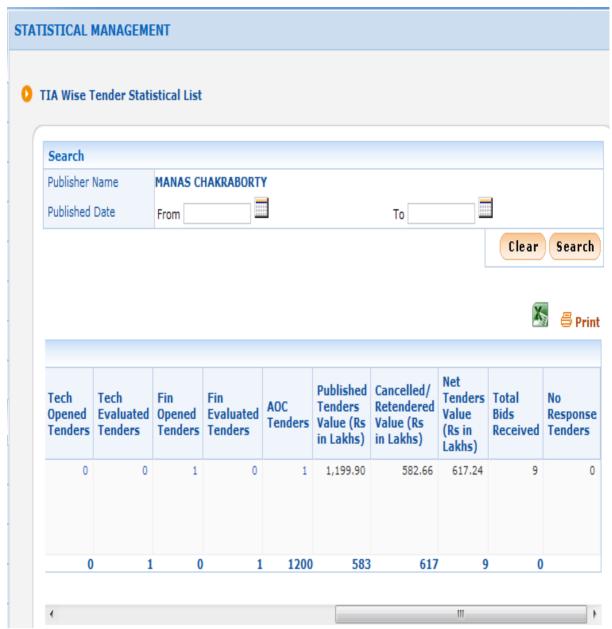


Figure 5.3.1(ii) TIAwise Statistical Report

5.4) Tender Value Wise Report

i)After Clicking the menu "TenderValueWise Report" (using Login Id-> Department User), system display Tender Value Wise Report. You can also search by using appropriate Sub-Division or Published Date.

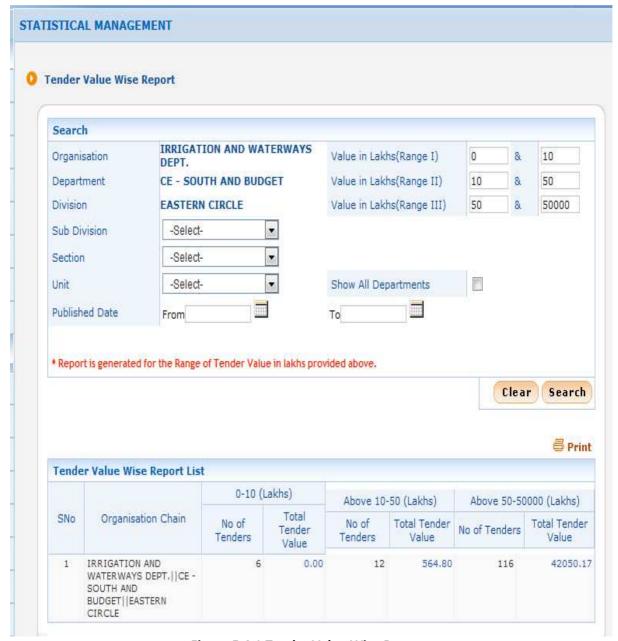


Figure 5.4.1 Tender Value Wise Report

6.1) Tender Value Wise Report

i)First you have to click "Lead Time Report" Option under "Analysis Reports" section on the Left Side, Given Below:

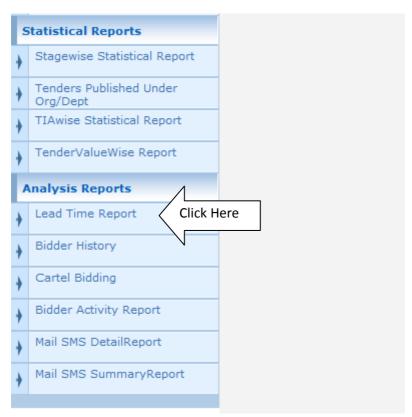


Figure 6.1.1 Menu for Lead Time Report

ii)After Clicking the menu "Lead Time Report" (using Login Id-> Department User), system display Lead Time Report. You can also search by using appropriate Sub-Division or Published Date.

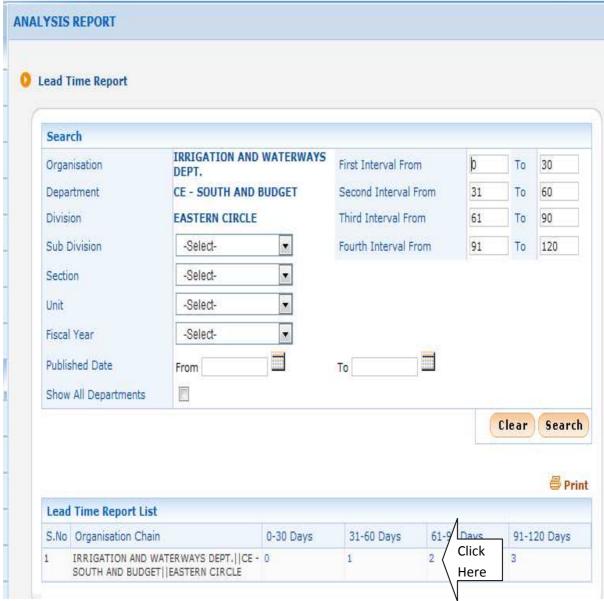


Figure 6.1.2 Lead Time Report

iii)Click on **Days** Link, system will display Lead Time Interval Details.

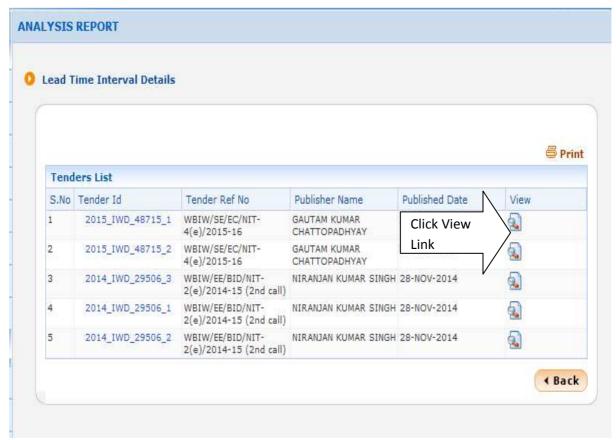


Figure 6.1.3(i) Lead Time Intervals Details

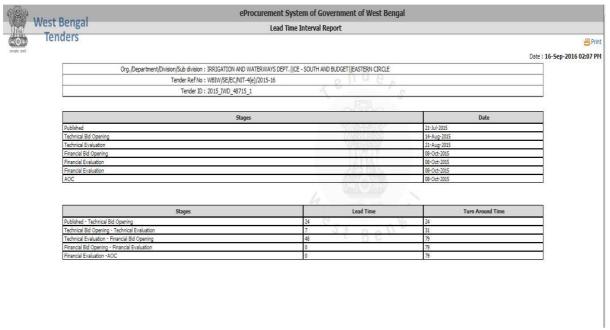


Figure 6.1.3(ii) Lead Time Intervals Details

6.2) Bidder History

i)After Clicking the menu "Bidder History" (using Login Id-> Department User), system display Bidders information. You can also search by using User Type(options – Corporate / Tenderer / All Users), User Status(options – DSC Registered / Registered / Blocked / All Status), User Name, Login Id.

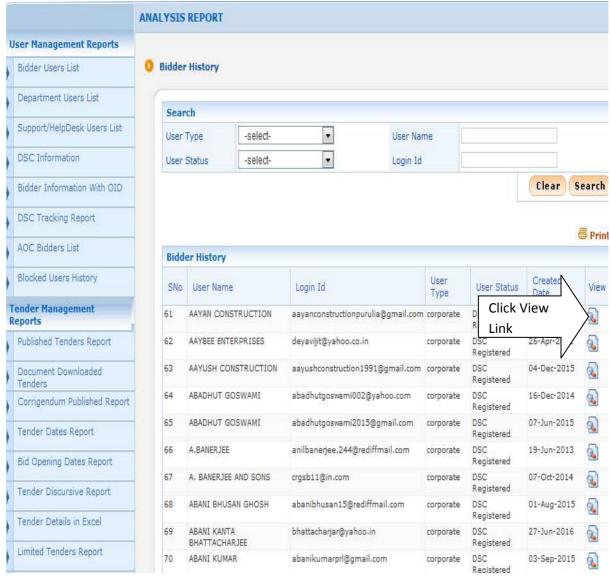


Figure 6.2.1 Bidder History Screen

ii)Click View link for see the details of Bidder information

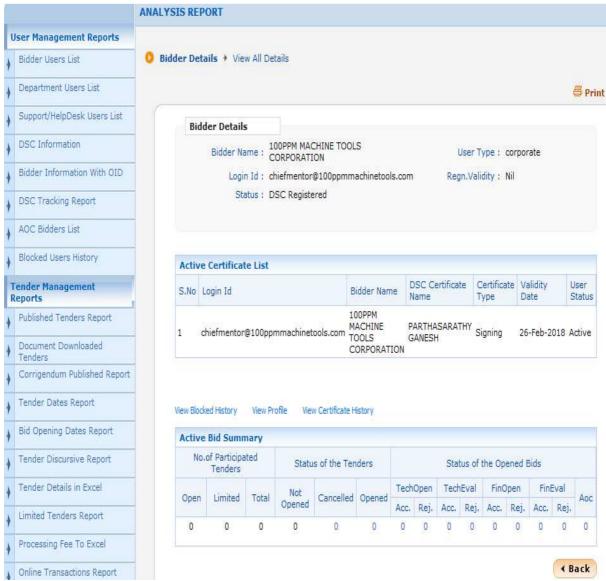


Figure 6.2.2 Details of Bidder Information

6.3) Cartel Bidding

i)After Clicking the menu "Cartel Bidding" (using Login Id-> Department User), system display a search page, where you can choose Criteria-> Duplicate IP (other options are Duplicate PAN / TAN, Duplicate Alternate Email, Duplicate Tender Fee Instruments, Duplicate EMD Fee Instruments) and click Search button. System display the result.

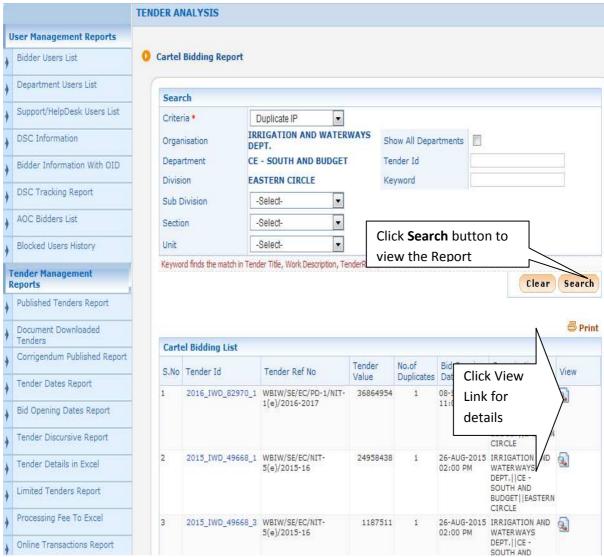


Figure 6.3.1 Cartel Bidding Screen

ii)Click View link for see the details.

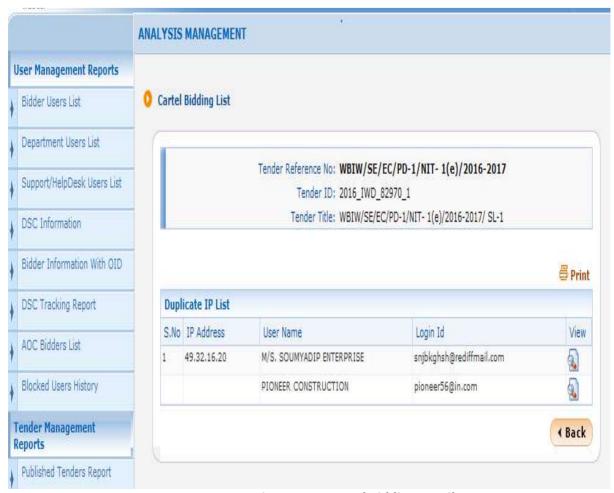


Figure 6.3.2 Cartel Bidding Details Screen

6.4) Bidder Activity Report

i)After Clicking the menu "Bidder Activity Report" (using Login Id-> Department User), system display a search page where you can choose User Status as "DSC Registered Users last logged in" and click Search button.

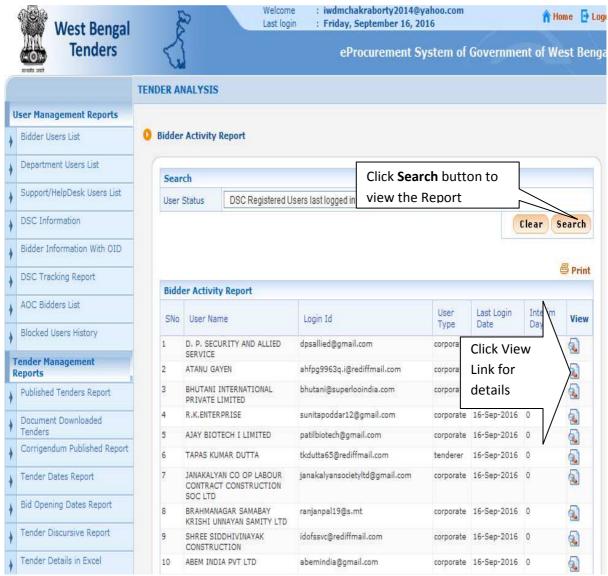


Figure 6.4.1 Bidder Activity Report Screen

ii)Click View link to see the details.

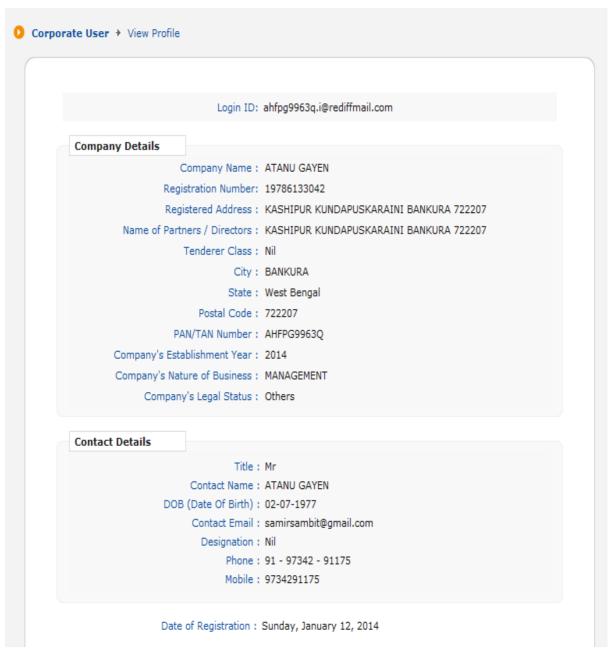


Figure 6.4.2 Details Screen

6.5) Mail SMS Detail Report

i)After Clicking the menu "Mail SMS DetailReport" (using Login Id-> Department User), system display a search page where you can enter Login ID-> visit.royalsign@gmail.com, Message Type-> Confirmation of Bid Submission, Date (From – 05/09/2016 and To – 06/09/2016) and click Search button.

ii)System display Serial No, Date, Message Type, Mode, Login ID, Email / Mobile in tabular format.

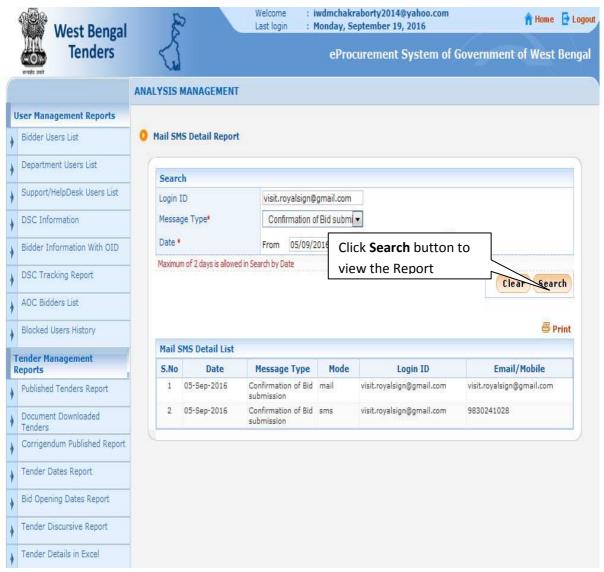


Figure 6.5.1 Mail SMS Detail Report

6.5) Mail SMS Summary Report

i)After Clicking the menu "Mail SMS SummaryReport" (using Login Id-> Department User), system display a search page where you can choose Message Type-> Confirmation of Bid Submission, Date (From – 05/09/2016 and To – 06/09/2016) and click **Search** button.

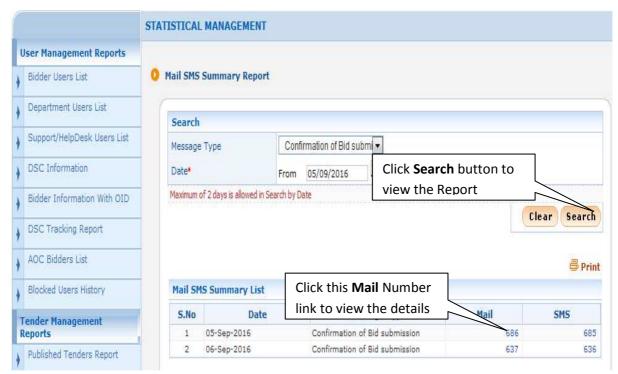


Figure 6.5.1 Mail SMS Summary Report

ii)Click on Mail Number link.

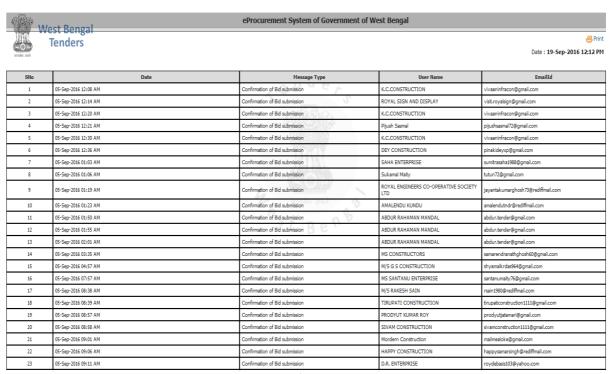


Figure 6.5.2 Details Report after click on Mail Number link

iii)Click on SMS Number link.



SNo	Date	Message Type	User Name	Mobile No	SMS Response	
1	05-Sep-2016 12:08 AM	Confirmation of Bid submission	K.C.CONSTRUCTION	9831278069	Message Accepted for Request ID=13314730143077488714860~code=API000 & info=Platform accepted & Time =2016/09/05/00/08	
2	05-Sep-2016 12:14 AM	Confirmation of Bid submission	ROYAL SIGN AND DISPLAY	9830241028	Message Accepted for Request ID=16314730146765066951462~code=API000 & info=Platform accepted & Time =2016/09/05/00/14	
3	05-Sep-2016 12:20 AM	Confirmation of Bid submission	K.C.CONSTRUCTION	9831278069	Message Accepted for Request ID=11314730150358947981726~code=API000 & info=Platform accepted & Time =2016/09/05/00/20	
4	05-Sep-2016 12:21 AM	Confirmation of Bid submission	Pijush Sasmal	9933355566	Message Accepted for Request ID=13314730151033622288985~code=API000 & info=Platform accepted & Time =2016/09/05/00/21	
5	05-Sep-2016 12:30 AM	Confirmation of Bid submission	K.C.CONSTRUCTION	9831278069	Message Accepted for Request ID=13314730156470943301822~code=API000 & info=Platform accepted & Time =2016/09/05/00/30	
6	05-Sep-2016 12:36 AM	Confirmation of Bid submission	DEY CONSTRUCTION	8100508680	Message Accepted for Request ID=16314730159860761613349~code=API000 & info=Platform accepted & Time =2016/09/05/00/36	
7	05-Sep-2016 01:03 AM	Confirmation of Bid submission	SAHA ENTERPRISE	9674214481	Message Accepted for Request ID=13314730176029126372301~code=API000 & info=Platform accepted & Time =2016/09/05/01/03	
8	05-Sep-2016 01:06 AM	Confirmation of Bid submission	Sukamal Maity	9933989296	Message Accepted for Request ID=15314730177618904322731~code=API000 & info=Platform accepted & Time =2016/09/05/01/06	
9	05-Sep-2016 01:19 AM	Confirmation of Bid submission	ROYAL ENGINEERS CO-OPERATIVE SOCIETY LTD	9232381645	Message Accepted for Request ID=14314730185898793933524~code=API000 & info=Platform accepted & Time =2016/09/05/01/19	
10	05-Sep-2016 01:23 AM	Confirmation of Bid submission	AMALENDU KUNDU	9434989772	Message Accepted for Request ID=13314730188350708341882~code=API000 & info=Platform accepted & Time =2016/09/05/01/23	
11	05-Sep-2016 01:50 AM	Confirmation of Bid submission	ABDUR RAHAMAN MANDAL	9475550789	Message Accepted for Request ID=16314730204498788703909~code=API000 & info=Platform accepted & Time =2016/09/05/01/50	
		a h o fail i .			Message Accepted for Request	

Figure 6.5.3 Details Report after click on SMS Number link